

Title I Family and Community Engagement Policy Henry M. Brader Elementary School 2021-2022

NOTE: In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written family and community engagement (formerly parent involvement) policy that contains information required by section 1118 of the Elementary and Secondary Education Act (ESEA) and the Every Student Succeeds Act (ESSA)..

*Schools, in consultation with parents, may use the sample template below as a framework for the information to be included in their parental involvement policy. **Schools are not required to follow this sample template or framework. If they establish the school's expectations for parental involvement and include all of the components listed under "Description of How a School Will Implement Required School Parental Involvement Policy Components" they will have incorporated the information that section 1118 requires be in the school parental involvement policy.** Schools, in consultation with parents, are encouraged to include other relevant and agreed upon activities and actions that will support effective family and community engagement and strengthen student academic achievement.*

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PART I. GENERAL EXPECTATIONS

Henry M. Brader agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level family and community engagement (parent involvement) policies meet the requirements of section 1118 of the ESEA (as well as the ESSA), and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. **(See Enclosure)**

- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.

In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.

- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the Christina School District.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for family and community engagement (parental involvement) activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental and Community Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The Family and Community Engagement Policy must include a description of how the district will implement or accomplish each of the following components. [Section 1118, ESEA.] There is no required format for these descriptions. However, regardless of the format the district chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.

1. **Henry M. Brader Elementary** will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:

Each parent will receive a copy of the district Parent Involvement Policy as well as a compact to sign, along with the principal, teacher and student. The Henry M. Brader staff meets regularly with parents during PTT meetings. All of these have agendas as well as minutes of the discussions that take place. At these meetings, we ask for involvement in planning, designing, and incorporating the School Success Plan. If/when applicable, we ask parents to discuss issues and concerns with us so that we can make improvements as well as celebrate our successes together.
2. **Henry M. Brader Elementary** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA: Numerous parents have been effectively involved in Henry M. Brader's events, activities, and programs – including fundraisers, Spirit Walk-A-Thon, PBS celebrations, Family Fun Nights, Book Fairs, PAWS for Reading, Excellence Showcases, Winter &/or Spring Concerts, Spring Carnival, and a plethora of other family events. We provide as many opportunities for parental involvement as possible since research shows that a large degree of involved parents enables more students to achieve success. Review is on-going and we speak about the planning process at all PTT meetings as well as in our regular daily, weekly, and monthly meetings.
3. **Henry M. Brader Elementary** will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by: flyers, school website, teacher communication (through Class Dojo, emails) and the Parent Link system. Initial PAC meeting scheduled in September and as requested during PTT meetings.
4. **Henry M. Brader Elementary** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by: holding grade level open houses/curriculum night, and providing parents with a report card information that explains proficiency levels.

5. **Henry M. Brader Elementary** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by: meeting with parents, telephone conference calls and arranging meetings with all involved. There are schedule parent conferences held throughout the year, but Henry M. Brader Elementary has an open door policy and parents are encouraged to schedule a school visit whenever necessary but are encouraged to schedule 1:1 parent-teacher meetings ahead of time and during non-instructional times as to not interrupt the learning of students.

6. **Henry M. Brader Elementary** will provide each parent any State assessment report that is made available by the Department of Education regarding the performance of their child. Parents may also receive information about their child's district approved assessment scores at parent conferences.

7. **Henry M. Brader Elementary** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002): All of Brader's teachers are "highly qualified". If that were not the case, parents would receive written notification of this circumstance via a letter informing them.

8. **Henry M. Brader Elementary** will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --
 - the state's Common Core Standards,
 - the state's student academic achievement standards,
 - the state and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators:

This will be accomplished by an Open House (Curriculum is discussed for each grade level, grade level expectations and Common Core Standards are reviewed as they pertain to each grade level), Parent programs and individual parent conferences. The district also offers workshops pertaining to getting involved in your student's education and how to work with educators toward the success of your children.

9. **Henry M. Brader Elementary**, along with Christina School District, will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by: providing student access codes and information for content/curriculum learning support (The Math Learning Center for Bridges as well as DreamBox Learning, I-Ready Reading/Math), offering assistance/guidance during parent conferences and/or meetings, providing parents with additional resources as necessary and providing locations of training available.

10. **Henry M. Brader Elementary** will, with the assistance of its parents, educate its teachers, pupil services personnel, administration, and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - Keeping an open door policy for parents (within reason without interruption of all students' learning opportunities)
 - Encouraging and accepting parent ideas
 - Ensuring that parents are an integral part of our events/activities
 - Giving parents information needed to make good decisions about and for their children
 - Using language that is friendly and understandable for parents
 - Encouraging teachers to involve parents in their classrooms and in the education of their children.

11. **Henry M. Brader Elementary** will, to the extent viable and appropriate, coordinate and integrate parental involvement programs and activities with the District Curriculum. The School will also conduct other activities, such as holding family curriculum nights, school/district parent workshops, Brader's Parent Teacher Team (PTT) and school/district Parent Advisory Council (PAC) meetings, and will regularly encourage and welcome parents to participate in the education of their children.

12. **Henry M. Brader Elementary** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format:
 - Alternative formats will be available upon request (to the extent it is viable in a language parents can understand)
 - Staff will access a District Translator or utilize the District Phone Interpretation System (Ad Astra) if needed
 - Staff will be available to help a parent understand information verbally when a parent has difficulty reading English

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The Family and Community Engagement (Parental Involvement) Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents’ capacity for involvement in the school and school system to support their children’s academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

Henry M. Brader, when consulting with its parents, chooses to undertake to build parents’ capacity for involvement in the school and school system to support their children’s academic achievement, by providing the following discretionary activities listed under section 1118E) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children’s education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

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PART IV. ADOPTION

This Family and Community Engagement (Parental Involvement) Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by

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This policy was adopted by the **Henry M. Brader Elementary School** on **9/8/2021** and will be in effect for the period of the 2021-2022 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before **October 1, 2021.**

Jacqueline Gallagher

(Signature of Authorized Official)



Parent/School Compact for Henry M. Brader Elementary School

As a student I promise to...

Follow the School Wide Principles
 Show Respect, Follow Directions
 Act Responsibly, Do My Best
 Ask questions to get help
 Keep a home reading contract
 Come to school prepared each day
with all necessary supplies

Respect and cooperate with my
teacher
 Participate in lessons
 Do my class work
 Do my homework
 Complete class projects

Signature of student

Date: _____

As a parent I promise to...

Attend and participate in Conferences
 Support the teachers
 Make a time and place for home study
 Communicate with the teacher
 Expect quality work on-time

Control TV-Video time
 Participate in Family Learning
activities whenever possible
 Make sure my child attends daily
and is prepared for school

Signature of parent/guardian

Date: _____

As a teacher I promise to....

Report student progress frequently
 Provide high quality lessons and
materials in a supportive
and effective learning environment
 Respect my students and families
 Provide activities and materials to
support parent involvement

Communicate with parents
 Notify parents of any change
in behavior or academics
 Be available to parents
 Participate in Family Learning
activities whenever possible
 Hold conferences where student
work, achievement, behavior, and
social development are discussed
at least annually

Signature of teacher

Date: _____

As a school, we promise to....

Provide parents reasonable access
to staff to discuss issues
 Provide opportunities to become involved
With the school and school decision-making

Provide a range of acceptable times
when classes can be visited by
parents

Signature of Principal

Date: _____